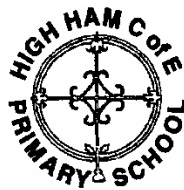


# High Ham Church of England Primary School

High Ham  
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Dear Parents and Carers,

I hope you and your families are well. I would take this opportunity to confirm that the Governance Board have a vacancy for a Parent Governor at this time and as these positions are elected, and not appointed, an election process will need to be put in place.

However, before the election arrangements are confirmed, the Vice Chair, Mrs Sally Roy, and I believe there is merit in meeting with those parents who are interested in becoming a Parent Governor, to provide the opportunity to talk about the role and the overall expectations associated with being a Governor on the Governance Board. This meeting will be either face-to-face in school or a virtual meeting, the precise arrangements will be confirmed in due course.

It would be helpful, therefore, for all parents who are interested in becoming a Parent Governor to inform our Clerk of Governors, Mr Mel Hillman that they are willing to meet informally with Sally and I before the election process is initiated. This should be done before the end of school on **Wednesday 18 May**.

Mel can be contacted via email on: [MHillman@educ.somerset.gov.uk](mailto:MHillman@educ.somerset.gov.uk). This will allow all those interested to ask questions and gain an understanding of what the role of a Parent Governor is all about. Once this session is completed, we will then be able to initiate the election process in good time before the end of this term allowing the necessary induction training to take place for the successful candidate so that he or she will be in a good position to take an active part in the Autumn term.

The role of a Parent Governor is key to the success of any Governance Board and as a parent governor, your role is:

“To bring a parental perspective to the issues discussed but it is important to acknowledge that you are not there to speak 'on behalf' of the parent body”.

I sincerely hope that we have several parents who will consider the opportunity to become a Parent Governor and take advantage of learning more about what the role is all about. Sally and I look forward to seeing you in due course.

Kind regards,

Chris Palmer  
Chair of Governance Board,  
High Ham Church of England Primary School

