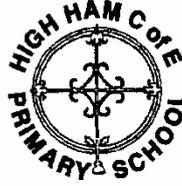


High Ham Church of England Primary School

High Ham
Langport
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TA10 9BY



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October 2021

Dear Parent or Guardian

Election of Parent Governor

A vacancy has arisen for one Parent Governor on the Governing Body of the school. As a school governor you would be part of a team (the Board of Governors) with a range of important responsibilities. Governors work in partnership with school staff to shape the future of the school, to decide the key issues that will help staff to raise standards and to determine how the school will best spend its money to achieve these aims. Although Parent Governors are voted for by the parents of the school, they are not delegates, nor do they always have to act as a spokesperson for the parents. In our school the term of office for Parent Governors is **four years**, as laid down in our Instrument of Government. Parent Governors are not required to resign once their children have left the school, but may serve out the rest of their term of office.

Governors don't need qualifications, just the desire to make a positive contribution, show interest, and time – probably a couple of evenings a month – and the opportunity to visit the school 'at work' during the school day from time to time.

In order to maintain a variety of skills across the Governing Body, the Governors are looking to recruit someone with specific facilities and premises management experience and links to local businesses. However, any parent may stand in this election.

If you would like to be a candidate, please complete the slip overleaf (In a sealed envelope addressed to the Clerk to the Governors) and return it to the school **NOT LATER THAN 09.00 on Monday 18 October 2021**. If more than one nomination is received, an election will be held and further details will be sent out. If you are standing, please enclose a brief (150 words maximum) of why you wish to stand and what experience you can bring to the Governing Body. This will be shared with other parents with a ballot paper.

The list overleaf outlines the situations which disqualify anyone from serving as a school governor. In addition, you are disqualified from election or appointment as a Parent Governor if you work at our school for more than 500 hours in a school year at the time of your election or appointment. All governor appointments are subject to an Enhanced Disclosure and Barring Scheme Clearance (DBS) which is handled by the local authority once the election/appointment procedure has taken place. You may not take up your place until this procedure is complete.

Yours sincerely

Melvyn Hillman
Clerk to the Governors & Returning Officer

To the Returning Officer, High Ham CEVC School

I, (Full name in block capitals)

Address:
.....

Email:

wish to stand for election as a Parent Governor of the above school.
I enclose a short statement of why I wish to stand and what experience I can bring.

Signed: Date:



The following situations disqualify a candidate from serving as a school governor

- Aged less than 18 at the date of election or appointment
- Already a governor of the same school
- Are at any time during their period of office detained under the Mental Health Act 1983
- Fail to attend the governing body meetings for a continuous period of six months, beginning from the date of the first meeting they fail to attend, without the consent of the governing body.
- An ex-officio governor specified in the instrument of government of more than two schools
- A bankrupt or subject to a disqualification order
- Have been removed from the office of a charity trustee or trustee for a charity
- Included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted
- Disqualified from working with children
- Disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school
- Have been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor
- Have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor.
- Have been subject to a sentence of imprisonment for a period of not less than five years at any time in the past
- Subject to a disqualification order under the Criminal Justice and Court Services Act 2000.
- Refuse to an application being made to the Disclosure & Barring Service for a criminal records certificate.
- Have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor.

